

HONINGTON & SAPISTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Monday 13th May 2024 in Honington & Sapiston Village Hall.

In attendance: - Councillors Rob Williams, Stephen Read, Robin Howe, David Plampin, Sue Jay, Debbie Cram and Mark Jacklin. WSC Andrew Smith, SCC Joanna Spicer and 2 members of the public were also present.

ITEM	DISCUSSION	ACTION & RESULTS
1. Welcome and Apologies	All those present were welcomed to the APCM of 2024. Apologies were received from Cllr Ian Patterson-Parker.	
2. Election of Chair and Vice-Chair	<p>Nominations were asked for the position of Chair. Cllr RW was proposed by Cllr RH and seconded by MJ. All Cllrs agreed and Cllr RW was duly elected as Chair.</p> <p>Nominations were asked for the position of Vice-Chair. Cllr SR was proposed by Cllr RH and seconded by Cllr DP. All Cllrs agreed and Cllr SR was duly elected as Vice-Chair.</p>	Acceptance forms were completed and will be submitted to WSC.
3. Declarations of Interests	The Declaration of Interest sheet was circulated and signed by those Cllrs declaring an interest	
4. Minutes of the last meeting held on March 11 th 2024.	<p>The minutes were agreed to be an accurate record and were signed by Chairman RW.</p> <p>Matters arising included:</p> <p>Cllr RH has not received a response from SCC JS regarding the proposed social cuts to the SCC budget.</p> <p>Cllrs expressed frustration that no repairs had been carried out on the pot holes along the A1088 at Ixworth Thorpe.</p>	

	<p>No update has been received regarding the Bus Shelter at Poplar Close, RAF Honington.</p> <p>The Bridge has been repaired. Cllr Jay raised concerns about the finish of the copings.</p> <p>Work has begun on alleviating the flooding risk along the Bardwell Road. Further works will commence once the approval for closing the road has been granted (this is expected in June 2024).</p>	
<p>5. Matters Arising 5.1. Clerk's Report</p> <p>5.2. West Suffolk Forum</p>	<p>A copy of the report presented to Council is included with the minutes along with comments made.</p> <p>Cllr RW attended the recent WS Forum held in the Jubilee Hall Mildenhall. Cllr RW was frustrated with the lack of PA system at the venue and felt the forum was badly managed and preparation was poor. He has written to the chair to voice his concerns.</p>	
<p>6. Highways 6.1. Outstanding</p>	<p>Willow Green – flooding. This area has still not been resolved.</p> <p>Several pot holes have been reported and some have been marked for attention.</p> <p>Sapiston Flooding – Work has begun on resolving this issue. We await the permission needed to close the Bardwell Road to continue.</p> <p>The pavement along the A1088 outside Manor Farm has been repaired.</p>	<p>Clerk to report pot hole outside Manor Farm which has not been marked despite being reported.</p> <p>This should be granted in June 2024.</p>

	All Cllrs agreed to Mrs van der Lande receiving a small remuneration for her help in managing this.																							
9. Finance																								
9.1. Donation Requests/Grants	<p>The Village Hall requested their annual grant. This was agreed to be £1,500 (RH & MJ). The grants for the PCC will also be issued at this meeting.</p> <p>The PC have received a request from the Ixworth & District British Legion to replace their standard.</p> <p>Cllr RH spoke to the meeting about the aims of the Ixworth Patients Association. Cllrs (RW & SR) agreed to give £100 to improve services offered to patients.</p>	Cllr RW will liaise with Ben Lord regarding this request.																						
9.2. Cheques to be signed	<p>Cheques signed prior to the meeting:</p> <p>Charles Bird (Digger) £2,280.72 Wicksteed (strap) £72.61</p> <p>Cheques signed (RW & SR)</p> <table border="0"> <tr><td>SALC Subs</td><td>£443.28</td></tr> <tr><td>SALC Payroll</td><td>£27.00</td></tr> <tr><td>Clerk's Wages</td><td>£535.70</td></tr> <tr><td>Honington PCC (CY)</td><td>£700.00</td></tr> <tr><td>Honington PCC (FF)</td><td>£500.00</td></tr> <tr><td>HS Village Hall</td><td>£1,500.00</td></tr> <tr><td>Shelter Cleaning</td><td>£113.33</td></tr> <tr><td>Clerk's Expenses</td><td>£197.78</td></tr> <tr><td>CW Ltd (printing)</td><td>£81.00</td></tr> <tr><td>Ixworth Patients Assc</td><td>£100.00</td></tr> <tr><td>Website</td><td>£20.00</td></tr> </table>		SALC Subs	£443.28	SALC Payroll	£27.00	Clerk's Wages	£535.70	Honington PCC (CY)	£700.00	Honington PCC (FF)	£500.00	HS Village Hall	£1,500.00	Shelter Cleaning	£113.33	Clerk's Expenses	£197.78	CW Ltd (printing)	£81.00	Ixworth Patients Assc	£100.00	Website	£20.00
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9.3. Accounts	<p>The accounts were circulated and discussed at the APM. The accounts were agreed to be a true record and the AGAR for 2023/24 was signed by the Chairman RW.</p>	Completed AGAR to be submitted by 30 th June 2024.																						
10. Correspondence	Items received: Sunshine Gym Equipment																							

	<p>Police and Crime Commissioner Election Documents West Suffolk Civic Dinner Request for the VAS @ Troston Road Request for information on Allotments</p> <p>Cllr RW has updated the Welcome Leaflet (given to all new residents) after seeking advice and guidance from other Cllrs. Cllr SJ kindly offered to reprint the updated leaflets.</p>	<p>Advertised on Website and Notice Boards</p> <p>Unit recharged</p> <p>Contact details given for Honington Charities.</p> <p>Cllr SJ to reprint. Many thanks given for this offer.</p>
<p>11. Matters to Report</p> <p>11.1. Playground Report</p> <p>11.2. Suffolk History Society</p> <p>11.3. Flags outside the Fox</p> <p>11.4. Church Road – Sign</p> <p>11.5. UK Power Networks</p>	<p>The latest copy of the report received by the Council was circulated to Councillors and comments noted.</p> <p>Suffolk Family History Society helps those wishing to research their roots in Suffolk. Membership starts at £10 a year and includes group meetings and access to zoom talks and datasets.</p> <p>The flags outside the Fox have been removed after the Council received concerns about the condition of the area.</p> <p>The road sign for Church Road needs replacing.</p> <p>Upcoming project will take place at the substation off Sapiston Road at the end of June/beginning of July. This should have no impact on the electricity supply, there may be increased works traffic around the area.</p>	<p>Cllr RW & RH will meet with the inspector for the next inspection.</p> <p>To be advertised in the Newsletter and websites.</p> <p>Photographs of the sign to be submitted to WSC AS to be actioned.</p> <p>Newsletter Item</p>
<p>12. Date of the Next Meeting</p>	<p>MONDAY JULY 8TH AT 7PM HONINGTON & SAPISTON VILLAGE HALL</p>	

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There being no further business the meeting was closed at 8.56pm

Signed.....

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