

HONINGTON & SAPISTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 11th September 2023 in Honington & Sapiston Village Hall at 7pm.

In attendance: - Councillors Rob Williams, Robin Howe, David Plampin, Mark Jacklin and Ian Patterson-Parker. 2 members of the public and SCC Joann Spicer were also present.

ITEM	DISCUSSION	ACTION
1. Welcome and Apologies	Apologies were received from Councillors Stephen Read and Debbie Cram. Sqn Ldr Mark Fixter and WSC Andrew Smith were also unable to attend.	
2. Declarations of Interest	The Declarations of Interest Form was circulated and signed by those Councillors declaring an interest.	
3. Police Report	The following incidents have been reported since our last meeting: 2 x Coney Weston Road 1 x Clint Hill 1 x A1088 4 x RAF Honington	
4. RAF Report	Sqn Ldr Fixter was unable to attend but informed the PC of flying activity in the evening at the base until the 13 th September. He was also able to confirm the reports circulating on social media that RAF Honington would not be able to take Afghanistan refugees due to the unavailability of facilities on the base and in the area.	
5. West Suffolk Councillor – Andrew Smith	WSC Smith was unable to join us due to attendance at another meeting. WSC Smith forwarded information from WSC regarding arrangements with the Malting Row Development in respect of waste bins. They have suggested residents talking with the applicant to see if existing arrangements can	

	<p>continue. It also confirmed that WS do not have any rules on the placement of bins on a pavement.</p> <p>Thanks were given to WSC Smith for the grant received of £600 from his locality budget which will go towards the costs associated with buying another VAS for the village.</p>	
<p>6. Suffolk County Council – Joanna Spicer</p>	<p>SCC Spicer joined us after attending another PC meeting. Apologies were given for the delays in repairing the bridge. Councilors are frustrated that after safety barriers were erected on the day of the accident, 5 months have passed with no action being taken. SCC Spicer has spent the last 3 weeks chasing what has happened to the repair report. This seems to be lost in the system after being directed to an unknown “works manager”</p> <p>The PC reported that no real issues had been reported over the summer with flooding at The Drift and at Willow Green.</p> <p>The PC sought advice from SCC Spicer about erecting a warning child playing sign by the playing field. JS is happy to consider granting funds from her Locality Budget for this project and will also consider funds for the new VAS.</p> <p>Questions were invited.</p>	<p>SCC Spicer can provide Ref: No and CEO contact details should the PC wish to raise our concerns about the delays and inactivity.</p> <p>PC to seek advice from Highways.</p>
<p>7. Minutes of the last meeting held on 10th July 2023.</p>	<p>The minutes were agreed to be an accurate record and were signed by the Chairman RW.</p> <p>Matters Arising: - Cars are still blocking the pathway by Willow Green</p>	<p>Clerk to report to the Police.</p>

	<p>despite being reported to the Police. Councilors are disappointed that we have still not received the items promised to us by PC Lee-Andrews (leaflets and pens)</p> <p>Whilst the Water Lane footpath is restored to a usable path once more, permission has been given to use the old path.</p>	<p>PC to write to the Chief Inspector to raise our frustrations at the failure to receive the leaflets and UV pens.</p>
<p>8. Matters Arising</p> <p>8.1. Clerk's Report</p> <p>8.2. Parish Forum</p> <p>8.3. Community Larder Update</p>	<p>A copy of the report presented to Councilors is included with the minutes along with comments made.</p> <p>Chairman RW gave a brief summary of items discussed at the recent Parish Forum. This included the pros and cons of Parish Plans.</p> <p>Padre Jo sent details of the Community Larder project to the Council. Currently the facility is housed in St. Edmunds's Church RAF Honington at various times on 4 days of the week. Please see poster for opening hours and further details.</p>	<p>Newsletter item after open day on 28th September.</p>
<p>9. Highways</p> <p>9.1. Outstanding Matters</p> <p>9.2. Footpaths upgrading</p>	<p>As previously mentioned, SCC JS is chasing for a date for the repairs to the bridge to commence. No updates available for the Willow Green issue. Cars obstructing the pavement will be raised once more</p> <p>The Council has been informed that work replacing some gates and stiles is scheduled to take place w/c 18/09/23.</p>	<p>To chase. Councilors agreed to write to the CEO if no date given.</p> <p>Clerk to report to the police.</p>

<p>9.3. Troston Road Footpath</p> <p>9.4. Playing Field Sign</p>	<p>The footpath sign by the “Old Rectory” Sapiston is at an angle.</p> <p>David Thrower to be asked to improve accessibility to footpath down to the A1088.</p> <p>The Council have received a request for a warning “Children Playing” sign to be positioned near the Mill Road Playing Field.</p>	<p>Clerk to report to Highways SCC.</p> <p>David Thrower to be asked.</p> <p>SCC JS advised approaching Highways for advice. SCC Spicer happy to receive a request for help with funding.</p>
<p>10. Planning</p> <p>10.1. App.No. DC/23/1114/HH</p> <p>10.2. Malting Row Development App. No. DC/22/2078/FUL</p>	<p>Blueberry Cottage, Mill Road, Honington Single storey front extension to create an attached garage.</p> <p>As discussed in WSC Smith’s report, advice had been given regarding the storage and placement of waste bins.</p>	<p>No Objections</p>
<p>11. Items for Discussion</p> <p>11.1. Blackbourne Tree Group</p> <p>11.2. Permanent Maps at the Village Hall.</p>	<p>The Council has received a request from the BTG to make safe a fallen Willow tree by the river area. After discussion the Council asked that the BTG to supply a quote and the PC would pay to complete the work. It was suggested by Councilor MJ that once the tree was down parishioners could be invited to collect logs for a donation.</p> <p>The Council has received communication from Rights of Way about installing permanent aluminum signs/maps at the Village Hall to advertise local walks. After much discussion the PC voiced concerns about the Village Hall Car Park being used for ramblers and not by patrons. Also, the PC have produced their own paper guides/maps to local walks.</p>	<p>PC to ask BTG for quote. This contribution applies to the felling of the Willow tree.</p> <p>Newsletter item once felled.</p>

11.3. Co-option of Councilors	Currently we have 2 vacancies on the Parish Council. We hope to fill these soon.																									
11.4. New Parishioners	Several new residents have arrived in the Village and welcome leaflets will be delivered.	Councilor IPP will deliver to Troston Road. IPP has spoken with the new landlord and landlady of the Fox who hope to re-open this month.																								
11.5. Disabled Parking at the Village Hall	A request was made for the Disabled Parking signs at the Village Hall to be made bigger. After much discussion it was agreed, the PC will write to the Village Hall Committee to consider installing bigger signs.	Clerk to write to VH.																								
12. Finance 12.1. Thank you/Requests 12.2. Cheques to be signed	<p>A request has been received from Citizens Advice West Suffolk. Their services are called upon more than ever, thus Councilors agreed to donate £500.</p> <p>Cheques agreed to be signed (RW & RH)</p> <table border="0"> <tr><td>Finding Fitness (Wall)</td><td>£4,500</td></tr> <tr><td>Clerk's Wages</td><td>£535.70</td></tr> <tr><td>David Thrower</td><td>£600.00</td></tr> <tr><td>Jewson</td><td>£142.09</td></tr> <tr><td>Shelter Cleaning</td><td>£113.33</td></tr> <tr><td>Website</td><td>£20.00</td></tr> <tr><td>Community Workshop</td><td>£162.00</td></tr> <tr><td>Clarkes</td><td>£14.69</td></tr> <tr><td>Internal Auditor</td><td>£70.00</td></tr> <tr><td>Clerk Expenses</td><td>£17.96</td></tr> <tr><td>WSC Elections</td><td>£245.74</td></tr> <tr><td>Citizens Advice</td><td>£500.00</td></tr> </table>	Finding Fitness (Wall)	£4,500	Clerk's Wages	£535.70	David Thrower	£600.00	Jewson	£142.09	Shelter Cleaning	£113.33	Website	£20.00	Community Workshop	£162.00	Clarkes	£14.69	Internal Auditor	£70.00	Clerk Expenses	£17.96	WSC Elections	£245.74	Citizens Advice	£500.00	<p>Councilor RH will write a piece for the Newsletter to inform on the work of the CAB.</p> <p>Clarkes cheque awaiting for SR signature.</p>
Finding Fitness (Wall)	£4,500																									
Clerk's Wages	£535.70																									
David Thrower	£600.00																									
Jewson	£142.09																									
Shelter Cleaning	£113.33																									
Website	£20.00																									
Community Workshop	£162.00																									
Clarkes	£14.69																									
Internal Auditor	£70.00																									
Clerk Expenses	£17.96																									
WSC Elections	£245.74																									
Citizens Advice	£500.00																									
13. Correspondence	Items received include: Sunshine Gym – outdoor fitness equipment																									
14. Matters to Report 14.1. Playground Report	The latest copy of the report received by the Council was circulated before the meeting along with a draft copy of the																									

	<p>Annual Report and comments noted.</p> <p>The new inspector is receiving training and we look forward to his first report.</p> <p>Councilors have undertaken some playground repairs and painting.</p>	
14.2. Speedwatch	<p>6 parishioners have volunteered to join the Speedwatch project as lead by the RAF. Forms will need to be completed and we welcome this innovative.</p>	
14.3. Honington Flying Activity	<p>Flying activity expected until mid-September.</p>	
14.4. Audit	<p>The Council have received notification of exempt status for 2023 from the Auditors PKF Littlejohn LLP.</p>	
14.5. Grit Bins	<p>Highways have notified the Council that Grit bins have started to be inspected and replenished</p>	Grit Bin?
14.6. Newsletter	<p>The Chairman has received a request to advertise a local fund raiser for Bardwell Church with the newsletter. Due to space restrictions, we can accommodate 4 lines of text if space allows but we can advertise in the notice boards.</p>	
14.7. Post Office Deliveries	<p>The Council have received concerns about delays and inefficiencies to the postal delivery service, recently there was no post for 4 days. This has caused distress with delays for appointments etc.</p>	<p>Chairman RW will write to our MP and the Post Office to voice our concerns.</p> <p>Councilor MJ will conduct an experiment with regards to the delivery times experienced locally.</p>
14.8. Bonfire	<p>Councilor IPP has been asked if there will be bonfire provision this year. As with 2022 this will</p>	

14.9. Traffic Calming	<p>not be possible this year, due to the tree planting.</p> <p>Members of the public asked about the use of speed bumps as a traffic calming measure. Councilors explained how these are not considered a suitable solution due to noise and the safety for emergency vehicles.</p>	
15. Date of the Next Meeting	MONDAY 13TH NOVEMBER 2023 AT 7PM VILLAGE HALL	

There being no further business the meeting was closed at 8.15pm.

Signed

Date